

Notification of International Student's Prior Secondary School Graduation



Association for Teen-Age
Diplomats

Karen Grover
21 Countryside Rd
Fairport, NY 14450
(585) 385-3639

(Date)

(School Contact)
(School Name)
(School Address)

Dear (School Contact),

In accordance with federal accreditation requirements, this is to notify you that

_____, the Association for Teen-Age Diplomats (ATAD) International
(student name)

Student who will be attending _____ from _____
(US high school) (Beginning month, year)

through _____, has already completed secondary school in his/her home country.
(ending month, year)

ATAD conducts a thorough selection process for international students and we believe that

_____ will be an asset to your school during his/her stay.
(student name)

Please feel free to contact me at the above number should you have any questions at any point

during _____'s stay.
(student name)

Sincerely,

Karen Grover
ATAD VP for Host Families